

Accommodation and Airport Pick-up Form

ACCOMMODATION & AIRPORT PICK-UP FORM

Student Details

Registration No: _____

Full Name: _____

Date of Birth: _____

Temporary Accommodation Request

Tick If Required

Single Room (Single Occupancy) including all bills plus basic breakfast

1 Week £245.00

1Month £500.00

Need from (Start Date): ____/____/____

Time: _____

Airport Pick-up Request

Tick if Required

Date of arrival to the UK: ____/____/____

Time of arrival to the UK (UK time): _____

Airport: _____

Terminal: _____

Flight Number _____

Airline: _____

The fixed price for this service = £60.00. If you arrive late there may be an additional charge of £12.00 Per Hour. The taxi firm is called London Airport Cars Arrivals. You will need to look out for the driver who will be holding a sign displaying your name.

TOTAL TO PAY: Accommodation £ _____ + Airport Pick-up £ _____ = £ _____

PAYMENT DETAILS

Bank details: Barclays Bank

Account name: London College of Business and Finance

Account number: 83733939

Sort code: 20-44-22

IBAN NO: GB36BARC20442283733939

SWIFT BIC: BARCGB22

IMPORTANT INFORMATION:

- Please provide us with at least **48 hours** notice of any changes to your travel plans.
- **All payments must be paid 1 week in advance** for the above services.
- Until you receive confirmation of bookings from LCBF, these services are **not guaranteed**.
- **You need to return this form at least 1 week prior to arrival to amy@fctraining.co.uk**